

## **Admissions Checklist**

- Application**  
The application should be completed and returned to The Canterbury Episcopal School accompanied by the non-refundable application fee. The application fee is \$150. Please make checks payable to The Canterbury Episcopal School.
- Student Questionnaire and Essay**  
Prospective students applying for grades 4 and above must complete the Student Questionnaire in addition to the application.
- Visit Scheduled**  
The best way to discover the many benefits of an education at The Canterbury Episcopal School is to experience it firsthand. Students applying to 1st grade and above are invited to spend a half day attending classes and participating in the many activities that occur during the course of a typical day. Interviews are mandatory for Upper School students and will be conducted during their shadow visit or should be scheduled through the office of the division head.
- Evaluation / Admission Test Scheduled**  
A standardized test is also required for admission to Kindergarten through 12th grade. Upon receipt of the Application the appropriate division head will notify you of the testing date for your student.
- Teacher Evaluations**  
For grades 2 and above Canterbury Episcopal School requires a recommendation from your child's current Language Arts and Mathematics teachers. Have your child's present teacher complete and return the Confidential Teacher Evaluation Form and return it directly to The Canterbury Episcopal School's Main Office. Due to the confidential nature of the teacher evaluation, it is the school's policy not to share the contents of teacher recommendations with anyone other than the faculty and staff of The Canterbury Episcopal School.
- Transcripts and Immunization Records**  
Parents of applicants for kindergarten through 12th grade should request that transcripts, immunization records and test profiles be sent from the applicant's present school to the Main Office.

All steps in the admission process must be completed before the applicant's file can be forwarded to the Admission Committee for consideration.