



THE CANTERBURY EPISCOPAL SCHOOL
ENROLLMENT CONTRACT
2010/2011

RETURN BY
2/26/2010

NAME OF STUDENT _____
(Please print/type) (Last) (First) (Middle) (Grade)

E-Mail ADDRESS for FINANCIALLY RESPONSIBLE PERSON _____

TUITION, FEES , and CONTRIBUTIONS

1. TUITION DEPOSIT

All students must pay a non-refundable Tuition Deposit of \$1,000 by February 26, 2010(all returning students) or Upon Acceptance (New Students).

Check Option Selected:

_____ Tuition Deposit of \$1,000 attached
_____ Tuition Deposit of \$500 attached and will pay balance — \$300 by April 20th and \$300 by May 20th

2. TUITION BALANCE

Student will be enrolled for the entire year, and **the parents are responsible for the tuition for the entire year.** Since teachers /staff have already been hired, tuition payments will not be refunded.

Canterbury offers three tuition payment plans A, B, and C:

The Tuition Payment Plan selected for the 2010/2011 academic year is (please check selected plan):

- ___ Plan A--Annual Plan with **no** before care and/or after care
- ___ Plan A--Annual Plan with before and/or after care—FACTS enrollment required
- ___ Plan B- Semi-Annual Plan—FACTS enrollment required
- ___ Plan C- Monthly Payment Plan (must be completed by MARCH 2011) -FACTS enrollment required

FACTS PAYMENTS may be made by:

Automatic Bank Payment (ACH)—ACH payments are those payments you have authorized FACTS to process directly through your financial institution. It is simply a bank-to-bank transfer of funds that you have pre-approved from either your checking or savings account.

Credit Card— Discover, MasterCard, and American Express are accepted. Paying with your credit card allows you to take advantage of various bonus programs offered by your credit card company. A 2.5% convenience fee will be added.

3. ADDITIONAL ITEMS

IN ADDITION to the Plan A, B, or C, tuition shown in the 2010-2011 Fee and Tuition Schedule the following will be added to the FACTS Plan total amount, if applicable.

GRADES 9-12. _____ YES my child will play sports. The Athletic Fee for the Upper School will be added.
_____ NO my child will not play sports

NOTE: Fees for: Before Care, After Care, Model UN, Rugby etc will be invoiced through the FACTS Incidental Billing System which will notify the responsible parent when charges have been invoiced to your account. These charges may be paid via ACH or Credit Card.

4. ANNUAL FUND CONTRIBUTION

___ YES Add our ANNUAL FUND Contribution of \$_____ per month to our FACTS contract
___ We will make a separate ANNUAL FUND Contribution later

5. INITIATING FAMILY FACTS CONTRACT



ALL RETURNING AND NEW STUDENTS utilizing Plan B or Plan C or Plan A using before and after school care must initiate a FACTS contract prior to submitting the Enrollment Contract. Go to the Canterbury website, click on the Pay Tuition tab and click on the FACTS logo. Further directions are on the FACTS PAYMENT PLAN SETUP FOR FAMILIES Information Sheet.

6. TUITION ASSISTANCE (if applicable)

If you are applying for Tuition Assistance for the 2010-2011 school year review The Canterbury Tuition Assistance Information Sheet. To apply for Tuition Assistance go to the CES website and click on the FAST link.



Please check below if you have or plan to apply

We have applied for Tuition Assistance _____ OR plan to do so by March 19 _____

7. TUITION REFUND INSURANCE

I understand that my obligation to pay the tuition and fees for the full academic year is unconditional and that no portion of tuition or fees paid or outstanding will be refunded or canceled in the event of absence, withdrawal or dismissal from the school of the above student.

In view of this obligation, I understand that the option to participate in the Tuition Refund Plan is being made available to me at this time to protect my yearly financial obligation under the terms of the Enrollment Contract. This program insures fees (prepaid and due) in the event of separation according to the terms of the policy.

One of these options MUST be checked

_____ I wish to participate in the Tuition Refund Plan. The premium is 3.1% of the annual fees. I authorize the School to process and collect any claim payment to which I am entitled under the Tuition Refund Plan and credit it to my account, paying any excess to me.

_____ I do not wish to participate in the Tuition Refund Plan. I understand that no refund or cancellation of the yearly fees will be made by the School for absence, withdrawal or dismissal before the end of the school year and herewith agree to assume full responsibility for the full tuition fees.

TERMS OF AGREEMENT

I understand that as the parent or guardian financially responsible for the student, I am obligated to pay the full annual tuition charges once I have completed the Tuition Deposit payment. No portion of such fee or tuition so paid or outstanding will be refunded or canceled notwithstanding the subsequent absence, withdrawal or dismissal from the school of the above student.

I understand that in signing this Enrollment Agreement for the coming academic year, I am agreeing to accept the rules and regulations for the School as stated in the current handbook and the rules concerning payment of fees and tuition as referred to above. Furthermore, I agree to the policy of the School that grades and transcripts will not be released until an account had been paid in full.

I understand that the Enrollment Agreement must be accompanied by payment of the Tuition Deposit of \$1,000 in order to reserve a place for my child in The Canterbury Episcopal School for the 2010-2011 school year. Upon submission of full payment and signing of this agreement, I understand that I have secured a place in The Canterbury Episcopal School for my child for the 2010-2011 school year.

I understand that the Medical Record Form with the Immunization Record is required by the School and the State of Texas and must be on file in the school office **by June 1, 2010**

I understand that the student shall, at all times, comply with the rules and regulations of the School as adopted from time to time. By execution hereof, the undersigned agrees to be bound by the terms of the School's current Student-Parent Handbook

I understand that as the parent or guardian I am expected to participate and support the Annual Fund, Gala, and volunteer hours as my time permits.

This Enrollment Agreement is contingent upon successful completion of the current school year and the recommendation of the teacher and the School that the child is ready for the next level.

This instrument shall be interpreted in accordance with the laws of the State of Texas

SIGNATURE OF PARENTS (S)/GUARDIAN(S) FINANCIALLY RESPONSIBLE FOR THE STUDENT

(1) _____ Date _____

(2) _____ Date _____

The Canterbury Episcopal School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs or other school-administered programs.