

## ACCEPTABLE USE POLICY

The Canterbury Episcopal School computer network is provided for students, faculty, and other School employees to conduct research, store data, and communicate with others on campus and throughout the world. Access to network services is given to the Canterbury community members who agree to use it in a considerate and responsible manner. Parent/guardian permission is required for student use. **Access is a privilege – not a right.**

Canterbury computers and network resources are provided by the school and faculty use for academic purposes. Each user is responsible for content and conduct in connection with his or her user account. It is expected that users will comply with stated standards and will honor the agreements they have signed. The School will make every effort to communicate these standards and to supervise the activities of its users. In this like, **network administrators may review files and communications to maintain system integrity** and to ensure that users are using the system responsibly. Users should not expect that files stored on the School's servers would always be private.

Individual users are expected to abide by the generally accepted rules of network etiquette, the School's rules as stipulated in its handbooks, and all relevant state and federal laws in the use of Canterbury networks. Because the Canterbury computers and network are for educational as opposed to recreational use, unless under the direction of a faculty member, the following types of activities **will not be permitted:**

- Game playing
- Altering the appearance of the desktop, cursors, or other icons
- Downloading or streaming music and video files
- Using flash drives to run programs or circumvent the Acceptable Use Policy
- Sending, displaying, or storing offensive messages, pictures, or sound files (i.e., music)
- Using obscene language or harassing, insulting, or attacking others
- Damaging computers, computer systems, software, or computer networks
- Violating copyright laws
- Downloading or copying software to or from School computers
- Using anyone else's identity, user ID, or password or otherwise gaining unauthorized access to computing or network resources
- Using the School's computers or network for commercial purposes

Violations may result in the loss of computer privileges as well as other disciplinary or legal action. They may also be viewed as violations of the Canterbury Honor Code.

As a user of the Canterbury computer networks, I hereby agree to comply with all current and future rules.

**Student Signature** \_\_\_\_\_ **Printed**  
**Name** \_\_\_\_\_

As the parent or legal guardian of the minor student signing above, I grant permission for this student to access networked computer services, such as electronic mail and the Internet, on the Canterbury Episcopal School campus. I understand that some materials on the Internet may be objectionable, and I accept responsibility for reinforcing School policy with respect to Internet use and all other computer policies set forth in this Agreement.

**Parent/Legal Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_