



The Canterbury Episcopal School

1708 N. Westmoreland Rd. DeSoto, Texas 75115
972-572-7200 Fax: 972-572-7400
www.TheCanterburySchool.org

SCHOOL OFFICIALS, PLEASE SEND TO:
Director of Admissions
The Canterbury Episcopal School
1708 N. Westmoreland Rd.
DeSoto, TX 75115
Main Line: 972-572-7200
Fax Number: 972-572-2470

RECORD RELEASE AUTHORIZATION

PARENTS / GUARDIANS:

PLEASE COMPLETE THE TOP PORTION OF THIS FORM AND RETURN TO THE CANTERBURY DIRECTOR OF ADMISSIONS

I hereby authorize

Name of Principal _____
Name of School _____
School Address _____
City State Zip
School Phone _____

To release the records of

Applicant's Name _____
Date of Birth _____ Current Grade _____

I WAIVE MY RIGHT OF ACCESS TO ANY INFORMATION DEEMED CONFIDENTIAL IN MY CHILD'S FILE

Parent/Guardian Signature *Date*

SCHOOL REGISTRAR OR PRINCIPAL:

PLEASE INCLUDE THE FOLLOWING, IF AVAILABLE, ON THE ABOVE NAMED STUDENT:

- Grade reports from two previous grade levels
- Record of high school credits (if applicable)
- All Standardized Test Scores
- Health Data (including Immunization Record)
- Disciplinary Records / Conduct Reports
- 2 Teacher Evaluations (attached)

SEND REQUESTED RECORDS TO THE ADDRESS LISTED ABOVE

Thank you,
The Canterbury Episcopal School